



HOUSEKEEPING SUPERVISOR

FAIR HAVENS CAMP & CONFERENCE CENTRE

Job Type: Full-Time Seasonal

Location: Onsite, Fair Havens Camp & Conference Centre
B2215 Durham Regional Hwy 48,
Beaverton, ON L0K1A0

ROLE:

The Housekeeping Supervisor oversees the daily operations of the housekeeping department, ensuring guest accommodations and common areas are clean, organized, and welcoming. This role provides leadership to seasonal housekeeping staff and helps maintain high standards of cleanliness and service throughout the year.

RESPONSIBILITIES:

- Supervise and support seasonal housekeeping staff.
- Schedule staff and assist with training and onboarding.
- Ensure guest rooms and common areas meet cleanliness standards.
- Prioritize tasks effectively during high guest turnover periods.
- Conduct regular inspections and address housekeeping concerns.
- Order, organize, and monitor housekeeping supplies.
- Maintain a safe and efficient work environment.
- Support the Mission and Values of Fair Havens through positive attitude, leadership and teamwork.

SKILLS AND QUALIFICATIONS:

- Previous housekeeping or hospitality experience preferred.
- Strong attention to detail and organizational skills.
- Ability to prioritize and manage multiple tasks efficiently.
- Experience leading, scheduling, or working with students is an asset.
- Strong communication and interpersonal skills.
- Ability to lift, carry, and perform physical duties for extended periods.
- Willingness to work weekends, including Saturdays throughout the summer.
- A current police record check is required prior to employment.

Benefits:

- Discounted food
- Flexible schedule
- On-site parking

Start Date: As soon as possible

Please forward the cover letter and resume to apply@fairhavens.org